

# Emerald Athletic Club

## Privacy Statement

### About Emerald AC

Emerald AC is affiliated to the Athletic Association of Ireland (Athletics Ireland). Athletics Ireland is the governing body for the sport of Athletics in Ireland, is affiliated to the European Athletic Association (EAA) and is the Member Federation for Ireland of the International Association of Athletics Federations (IAAF) the world governing body for the sport.

### What data we will collect

On becoming a member, the club will need to collect certain information about you which will include your name, date of birth, gender, email address, address, and details of any coaching or officiating licences you hold (all referred to as **Athletics Data**). We will also collect the full name and telephone number of the emergency contact(s) nominated by you, as well as details of injuries or medical conditions as provided by you. You may also choose to provide us with other information.

### Why we collect it

We will collect and process your Athletics Data for the purpose of registering you as a member of Athletics Ireland and administering your involvement in sport. We will process it on the basis of legitimate interests. The legitimate interests are the interests of registering you as a member and to administer the sport. We will only use your Athletics Data for the purpose of registering and administering your involvement in the sport. You can opt out at any time by notifying us.

### Guidance on how long this club will keep your data

We will retain your Athletics Data for such time as you are an athlete registered with us and will then delete your information on a staged basis as follows:

Type of Data	When Deleted
Name, date of birth, gender, email address, address, telephone number and details of any coaching or officiating licences you hold	Three years after an individual has last renewed their membership with the club
Data on any injuries, medical condition etc as provided by you to the club	One year or on receipt of a new club annual membership form
Membership forms	Three years in line with association membership by laws
Vetting data, ID forms and application forms	Four years after the receipt of a vetting application on its expiry
Text or messaging systems	One year (rolling twelve months)

## **Sharing your data**

We may share your Athletics Data with other Athletics clubs for the purposes of competition and event participation.

We may share your Athletics Data with athletics partners such as Athletics Ireland, Munster Athletics, Limerick County Athletics and third party data managers that we appoint as data processors as part of administering your involvement in sport. We will not transfer your data to any other third parties without obtaining your consent and where possible will anonymise your data before sharing.

We will not share any other personal data you provide to us that is not Athletics Data.

## **Privacy Policy**

All of the personal data we collect from you will be collected, stored and processed in accordance with the terms of this privacy policy.

## **Complaints**

If you have any concerns or complaints in relation to how the club collects and /or processes your personal data, you should contact the Club Data Protection Officer (any officer of the club) in the first instance.

If you are dissatisfied with how your concern /complaint is dealt with by the club you have the right to report your concern /complaint to the Data Protection Commissioner ([www.dataprotection.ie](http://www.dataprotection.ie)).